



# WiSCV National Committee Meeting

## Birmingham

### 23 August 2007

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#### 1. Attendees

##### **Attendees**

SD Shelly Donaghy – Chair  
KR Katie Reed – Conference/Training Officer  
KB Katie Billingham – Regional Reps Officer  
CW Chris Wilson – Conference/Training Officer  
AB Amanda Bickerton – Communications Officer  
AC Andy Coppins – Funding and Development Officer  
JH James Hunt – Research and Marketing Officer

##### **Apologies**

CD Clare Davies – Volunteering Development Officer

#### 1. Attendance and Apologies

James was welcomed to the Committee and updated on the handover meeting in June; main points included:

- Committee responses to the mailbase – AB main contact for this
  - SVE and VE merger and the Committee's responsibility to remain involved in this process
- JH asked the Committee to clarify the role of WiSCV/SVE/VE and the relationships between them. The Committee summarised the opportunities arising from the merger and the need to keep workers' and students' needs on the agenda.

#### 2. Minutes of the previous meeting and matters arising

##### 1. East Anglia Region

Issue with attending EA meeting had been resolved. JH asked how much FE was involved in the network. CW had tried to contact FE institutions in his region but had not had much response. AB suggested that FE would prefer our support to set up their own network as they often faced different issues to HE. SD suggested that we keep in touch with the Going Further project, maintain our profile among FE institutions, remain open to members from FE while recognising that we face different issues. Our priority should therefore be to raise awareness and offer advice guidance and support to FE workers where it is within our capacity to do so.

##### 2. Virtual Volunteering

CW mentioned that Bradford had accessed some funding to develop virtual volunteering. KB reported that a Birmingham student had been recruited for the Steering Group.

**Action:** SD to request a briefing paper from CD on the virtual volunteering project.

##### 3. International Volunteering

Lots of information available on the network.

**Action:** AB to compile information, circulate and add to the resource library and to check SVE point of contact for uploading information to the website. Committee to remind members to send information for the website.

KR asked if it would be possible to have a discussion board on the website to encourage people to contribute.

##### 4. VE and SVE merger

SD will be meeting with VE on the 5<sup>th</sup> September to communicate workers needs for the membership package, this is also to be discussed at Regional Reps Training

##### 5. Update from SVE

**Action:** JH to contact FE worker to discuss Going Further project

SD to speak to Lizzie for an update on the discussion with Treasury

6. AOB

AB is still working on the breakdown of membership by region

**Action:** JH to liaise with AB to support her in this task

**Action:** AB to circulate New Workers Pack to Committee and attach it to the email that is sent out when workers join the mailbase. The pack is to be re-named a 'Welcome Pack'.

### **3. Regional Reps Training Update**

KB updated the Committee on the Agenda for the day. The SW region had requested some funding to support regional training.

**Action:** KB and AC to investigate possibility of future funding for professional development through the regions.

### **4. Update on meeting with SVE/VE and SVAG update**

CRB issue: VE will not be launching a campaign on this issue but Swatee is involved in the Policy and Campaigns team for VE and negotiations will continue.

AB feedback on the information session she had attended on the new vetting and barring policies. The committee discussed the impact this may have on both student volunteers and workers.

**Action:** AB to circulate information from the session and dates of future sessions. SD to feedback concerns to SVE/VE.

Budget: No clear answer yet on WiSCV Committee budget due to merger process (assumed £2000)

Olympics: 'Podium' are responsible for recruiting volunteers and are interested in contacting FE and HE institutions. Currently they have asked for London contacts but as yet there is no clear plan for recruiting volunteers.

Quality Mark/Accreditation: VE suggested that quality marks are not always valuable as they do not guarantee income and are a lot of work for small organisations and asked whether professional development would be more valuable to workers?

**Action:** KB to speak to Regional Reps about researching quality marks and courses workers use.

Possible workshop for conference?

SVAG:

**Action:** AB to circulate her notes from the meeting

### **5. Conference**

CW and KR reported on their meeting with SVE. They had discussed accommodation and SVE had done extensive research into possible locations. The Committee suggested a number of locations that could be used including TUC conference centres and venues in Blackpool that had been used for STADIA conferences.

Priorities for CW and KR included: choosing topics for training, developing the streaming of workshops and the networking time for workers.

SVE will be running 10 sessions

**Action:** The Committee to run one workshop at Conference

### **6. Attachments**

- EVDC update: Briefing paper from Jamie Darwen
- Regional Reps Network Day Agenda
- New Worker's Pack
- Safeguarding Information
- SVAG Update

### **6. DONM:**

23 October 2007 (SVE HQ London)